



BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

SCHOOL BOARD MEETING AGENDA

Tuesday, June 13, 2023 – 5:30 p.m.

Waupaca High School Community Room

Live Stream: <https://youtube.com/live/yalrrwKpbGI?feature=share>

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment (see [Board Policy 0167.3](#))
- VI. [Review of Board Meeting Norms](#)
- VII. Consent Agenda
 - A. Approval of Minutes
 1. [May 9, 2023, Joint SB-GC Charter School Contract Committee Meeting](#)
 2. [May 9, 2023, Regular Board Meeting](#)
 3. [May 23, 2023, Personnel Committee Meeting](#)
 4. [May 25, 2023, Joint SB-GC Charter School Contract Committee Meeting](#)
 5. [June 6, 2023, Building and Grounds Committee Meeting](#)
 - B. Financial Reports
 1. [Understanding School District Financial Statements](#)
 2. [Accounts Payable](#)
 3. [Cash Receipts](#)
 4. [Treasurer's Report](#)
 5. [Budget to Actual Comparison by Fund Groups](#)

- C. Personnel
 - 1. [Updated Staffing Changes for 2023-2024 School Year](#)
 - 2. Resignations
 - a. [Reyna Velazquez Kilty – WLC Ed. Asst.-Spec. Ed.](#)
 - b. [Katey Everts – WLC Food Service Class 2](#)
 - c. [Zoey Leasman – Payroll Specialist](#)
 - d. [Amanda Kraus – WLC Special Education Teacher](#)
 - 3. Hires – 2023 Summer
 - a. Vivian Vigus - Maintenance/Grounds
 - b. Barbara Rusch - Maintenance/Grounds
 - c. Sydney Erspamer - WLC Summer School Teacher
 - d. [Tyler Bouressa - WLC Summer School Teacher](#)
 - e. [Amanda Reid - Summer School Nurse](#)
 - 4. Hires - 2023-2024 School Year
 - a. [Rhonda Glodowski - Part-Time \(.8 FTE\) WLC Health Aide](#)
 - b. [Jenny Shanak - Part-Time \(.2 FTE\) WLC Health Aide](#)
 - c. [Ryan Dayton - WLC Special Education Teacher](#)
 - 5. Transfers/Changes – 2023-2024 School Year
 - a. [Lisa Mikolajczak - WLC Class I Secretary to District Payroll Specialist](#)
 - b. [Emalee Lipke - WLC Class II Secretary to WLC Class I Secretary](#)
 - c. [Jennifer Miller - CEC Special Education Teacher to WLC Special Education Teacher](#)
 - 6. Extra Curricular Coaches and Advisors – 2022-2023 School Year
 - a. Resignations:
 - (1) Chloe Johnson – WMS Dance Coach
 - b. WHS Volunteer Advisor Positions:
 - (1) Keri Otte - Forensics
 - c. WMS Coaching Positions:
 - (1) Jamie Trzebiatowski - Track
 - 7. Extra Curricular Coaches and Advisors – 2023-2024 School Year
 - a. WMS Coaching Positions:
 - (1) [Hanna Henrich-Waller - Dance](#)
 - D. Final Approval of Summer School Staffing
 - 1. [4K-Grade 8](#)
 - 2. [Grades 9-12](#)
 - E. Approval of 4K Contracts
 - 1. [Head Start](#)
 - 2. [Sunny Day](#)
 - F. [Open Enrollment Applications](#)
 - G. [2023-2024 Meal and Milk Prices](#)
 - H. [2023-2024 WIAA Membership Approval](#)
 - I. [2023-2024 WASB Membership Dues](#)
- VIII. Communications
- A. [Donation from Micky Rice to Chain Exploration Center](#)
 - B. [Donations from Team Schierl Companies Charitable Giving Fund, Robert and Christine Faulks Woodpile Fund, and Waupaca Area Convention and Visitors Bureau Board to CEC Dock Upgrade/Expansion](#)
 - C. District Administrator’s Report
- IX. Monitoring
- A. [Student Services Updates](#)

- X. Administration
 - A. [Graduating Seniors Celebrations Report](#)
 - B. Annual Student Behavior/Discipline Analysis
 - 1. [WHS](#)
 - 2. [WMS](#)
 - C. [Approval of 2023-2024 CEC School Handbook](#)
 - D. [Health Insurance Renewal](#)
 - 1. [2023-2024 Health Insurance Renewal Recommendation](#)
 - E. [Budget Snapshot for 2023-2024 and Closeout for 2022-2023](#)
 - F. Review of Safe Return to In-Person Instruction and [Continuity of Services Plan](#)
 - 1. [Public Comment Regarding Plan](#)
 - G. Request to Move July 11th Regular Board Meeting to July 17 or 18, 2023
- XI. Board Reports
 - A. Student Representative Report
 - B. Upcoming Meetings and Other Activities
 - 1. [June 15, 2023 - Expulsion Hearing - 5:30 p.m.](#)
 - 2. [June 19, 2023 - Policy Committee Meeting - 5:30 p.m.](#)
 - 3. [June 22, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 1:00 p.m.](#)
 - 4. [July 11, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 3:45 p.m.](#)
 - 5. [July _____, 2023 – Regular Board Meeting – 5:30 p.m.](#)
 - C. Administrative Guideline for [Scheduling of Committee and Special Meetings](#)
 - D. Joint School Board-Governance Council Charter School Contract Committee
 - E. Personnel Committee
 - 1. [Recommendation to increase the teacher salary matrix for certified teaching staff for the 2023-2024 school year by 5.0%](#)
 - 2. [Recommendation to increase wages for District nurses, secretaries, Administration and District Office staff for the 2023-2024 school year by 5.0%, for a total of \\$137,417](#)
 - 3. [Recommendation that all athletic/non-athletic extracurricular pay will remain at the same levels as the 2022-2023 school year](#)
 - 4. [Recommendation to increase the food service, custodial, maintenance, educational assistants, and special educational assistants salary matrixes for the 2023-2024 school year by 5.0%, with an additional \\$1.00 per hour increase to the special educational assistants salary matrix](#)
 - 5. [Recommendation to approve the English Learner \(EL\) Coach job description and posting for hire](#)
 - 6. [Recommendation to approve the updated liquidated damages language in the Administrator Contracts](#)
 - 7. [Recommendation to approve the Administration’s recommendation to update the Library Media Specialist job description and add 10 additional contract days onto District Librarian Sarah Hanneman’s contract](#)
 - F. Building and Grounds Committee
- XII. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

* The Board utilizes a “Consent Agenda” to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

Board President – Dale Feldt – 715-227-1984	Building & Grounds – Steve Klismet – 715-281-8951
Finance – Dale Feldt – 715-227-1984	Policy – Ron Brooks – 920-636-8991
Personnel – Betty Manion – 715-572-3362	Instructional – Molly McDonald – 715-281-7828
Student Services – Lori Chesnut – 608-770-1401	

Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.

If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at slucas@waupacaschools.org, or by phone at (715) 258-4121, ext. 6011.